

Unit Inspection form for move out charges

Please check all boxes that should be deducted from Tenants deposit.

Tenant Name: _____ Proper Notice Given Yes No

Keys Returned Yes No If Yes, Date _____ Move Out Date _____

Area	Items	Amount	X	Area	Amount	One	Two	Three	X
KITCHEN				BEDROOMS					
Stove	drip pans	\$25.00		Door	repair/replace	\$95.00			
	oven racks	\$53.00			knobs/missing	\$32.00			
Refrigerator	shelves	\$91.60		Clothes/rods		\$26.39			
	drawers	\$91.60		Light covers		\$26.92			
Cabinets	drawers	\$54.00		Carpet	cleaning	\$75.00			
	doors	\$45.00			replace	\$275.00			
	shelves	\$25.00		Drywall	holes	\$45.00			
Lights	covers	\$26.92		Cleaning		\$45.00			
Garbage Disposal		\$83.00		Painting		\$75.00			
Drywall	holes	\$45.00		General Bd. Rm.					
Cleaning		\$200.00			windows	\$95.00			
				Blinds	large	\$75.00			
Painting	kitchen	\$75.00			small	\$45.00			
Door	repair/replace	\$95.00			screens/ missing	\$45.00			
LIVING RM, DINING RM, HALLWAY					torn	\$32.00			
Lights Covers	clean/replace	\$26.00			broken	\$45.00			
Drywall	holes	\$45.00			cranks	\$32.00			
Painting	Lv.,Dng.,Hall	\$250.00		General Unit					
Carpet	cleaning	\$175.00		Entry doors	repair	\$95.00			
	replace	\$395.00			replace	\$295.00			
Cleaning		\$45.00			knobs	\$37.29			
Door	repair/replace	\$95.00			dead bolts	\$40.00			
Bathroom				Nail holes (wall)		\$15.00			
Cabinets	medicine	\$95.00		Wall paper (wall)		\$250.00			
Mirror	broken/missing	\$75.00		Color paint	per room	\$75.00			
Towel	bars	\$26.42		Furniture/haul off	pr/hr	\$60.00			
Shower	rods	\$24.79		Trash removal	pr/hr	\$60.00			
Fixtures	T/B Holder	\$25.00		Mailbox locks		\$26.00			
	soap dish	\$25.00		Keys		\$26.00			
	T/P Holder	\$47.00		Physical eviction		\$250.00			
Drywall	holes	\$45.00							
Cleaning		\$125.00		Other charges:					
Tile	broken/missing	\$175.00		Other charges:					
Painting		\$75.00		Other charges:					
Door	repair/replace	\$95.00							

Total Charges to be deducted from Deposit :

Address: _____ **Unit:** _____ **Date:** _____ **Manager Signature:** _____